



ASSOCIATION FOR  
FINANCIAL  
PROFESSIONALS  
Edmonton

# Call for Nominations

## Board of Directors

### 2019 Elections

## AFP - Edmonton is turning 32 this year!

Help us to celebrate this milestone by contributing to the Board of Directors.

The Association for Financial Professionals – Edmonton (AFP Edmonton) began in 1988 as the Edmonton Cash and Treasury Management Association (ECTMA) and has been Edmonton's forum for the exchange of knowledge, experience, ideas and creative solutions to the challenges facing Edmonton's treasury, risk management and financial professionals. Over the years, it has been known as the Edmonton Treasury Management Association (ETMA, 1992), the Treasury Management Association of Canada – Edmonton (TMAC – Edmonton, 1995), and the Association for Financial Professionals of Canada – Edmonton (AFPC – Edmonton, 2010).

AFP Edmonton is looking for leaders to help shape the future of the organization. Do you want to define the priorities of this association and provide networking and education opportunities for financial professionals? AFP Edmonton's Board of Directors is currently seeking nominees for election to the Board of Directors on June 18, 2019.

If you are looking to help shape the future of AFP and to gain leadership and strategy experience while running a not-for-profit association, please complete the attached form and return it or simply respond with your interest via email to [info@afpedmonton.com](mailto:info@afpedmonton.com). This is a great opportunity to advance your skills and to gain exposure to different aspects of running an organization. All directors are responsible for specific tasks and will also sit on one or more Committee on the board.

### **AFP Edmonton Board of Directors Positions to be filled:**

- **VP Technology (1-year term; 2019-2020)**
  - Responsible for maintenance of AFP Edmonton's email, file storage, website, domain, social media, and other technology related activities. Oversees the Wild Apricot membership Platform including page setups, contact list maintenance, and communications setup and delivery.
- **Treasurer (2-year term; 2019-2021)**
  - Responsible for overseeing the financial health of AFP Edmonton. Manages all income and expenses, pays bills, tracks transactions, and prepares financials. This role owns the budget and forecasting process and works with our auditors to ensure numbers are reviewed in a timely manner and filed with the government. Performs ad hoc tasks as required.



# Call for Nominations

## Board of Directors

### 2019 Elections

- VP Programs (2-year term; 2019-2021)
  - Responsible for sourcing the content of AFP Edmonton’s educational and networking events. This role is primarily focused on developing and maintaining a pipeline of presenters and ideas for presentations to our members. The VP Programs contacts, informs, and arranges the details necessary to allow quality speakers to attend and present at AFP Events.
  
- VP Convener (2-year term; 2019-2021)
  - Responsible for the execution of AFP Events. This role will manage the relationship with hotels and conference centers, select menus, setup and tear down events, work with VP Programs to ensure a full schedule of events, and draft communications to members.
  
- Director (2-year term; 2019-2021) – several available
  - Responsible for supporting the Board in its management of the Association, providing insight and advice, participating in Committees, and voting on matters before the Board.

## AFP Edmonton – Board of Directors Nomination Form

Nominations must be submitted via email to [info@afpedmonton.com](mailto:info@afpedmonton.com) by **Thursday, June 13, 2019**.

Please identify what position you wish to be nominated for (Select up to 2):

- Treasurer                       VP Programs                       VP Convener  
 VP Technology                       Director

Nominee’s Name: \_\_\_\_\_

Nominee’s Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

All nominees will be contacted in advance of AFP Edmonton’s Annual General Meeting to discuss their qualifications and capacity to serve on the Board of Directors. Thank you in advance for your interest.